



Please send complete applications
and attachments to:
Dept. of Policy & Redevelopment
City of Knoxville
400 Main Street, Suite 655
Knoxville, TN 37902

Dept. of Policy & Redevelopment
Application for Development Assistance

Version 06/08/2016

** Please note where supplementary material is required.*

DATE: _____

APPLICANT:

Company Name _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Email _____

COMPANY REPRESENTATIVE TO BE CONTACTED:

Name _____

Title _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Email _____

Description of Principle Business _____

NAME AND ADDRESS OF ANY OF THE FOLLOWING INVOLVED IN THE PROJECT:

Applicant's Legal Counsel:

Name _____ Title _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

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Application for Development Assistance – Continued

Project Engineer:

Name _____ Title _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Project Architect:

Name _____ Title _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

General Contractor:

Name _____ Title _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

PROJECT LOCATION/OWNERSHIP:

Street Address _____

* *GIS Map. Please attach with general location of site indicated.* Done Yes No

* *Attach a copy of deed (or surveyor's description) detailing legal description.* Done Yes No

Who owns the property at this time? _____

What is the property's use at this time? _____

Is the property located in a current or proposed City of Knoxville Redevelopment Area? Yes No

Is there a Brownfield Agreement on the site? Yes No

Is the building historic? Yes No

If yes, please describe the history and recognition

PROJECT DESCRIPTION:

Give a brief description of the intended use for this property after the project is completed

** Description and drawings of existing and proposed improvements attached* Done Yes No
Describe parking needs associated with the project and how needs will be met

Describe location and system for garbage and recycling collection

TAX INFORMATION:

Obtain latest property tax statement from Knox County Assessor's Office (include both real and any existing tangible personal property). All outstanding City and County taxes must be paid in full prior to development assistance requests being approved.

Tax parcel ID number(s) _____

Current assessment(s) _____

Current tax bill City _____ County _____

Estimated assessment after project is complete _____

Estimated tax bill after project is complete City _____ County _____

Current sales tax generation (if applicable) _____

Estimated retail sales after project is complete (if applicable) _____

Estimated sales tax generation after project is complete (if applicable) _____

Is project located in Central Business Improvement District (sales tax recapture area)? Yes No

CAPITAL INVESTMENT:

* *Attach a copy of the complete pro-forma for this project.*

Done Yes No

Total project cost _____

Summarize project costs - land cost, construction estimates, professional services, other soft costs, etc:

Financing plan description including a statement of sources and uses of funds:

Any other information as requested for this project by the City of Knoxville:

CONSTRUCTION TIMELINE ESTIMATE:

Start Date: Month _____ Year _____

Completion Date: Month _____ Year _____

PUBLIC BENEFITS:

Number of jobs created: Construction _____ Permanent _____

Description of permanent jobs created _____

Estimated pay scale of permanent workforce _____

Describe how this project will create potential for other development or serve as an economic stimulus:

Describe project's design compatibility with immediate area/neighborhood:

Will the project be constructed to LEED™ or ENERGY STAR® certification standards? Yes No

Describe environmental or energy-efficiency features of the project:

Describe any public benefits not outlined above:

ASSISTANCE REQUESTED:

Describe specific actions or financial assistance requested from the City:

Will financial assistance be sought from other agencies, i.e. the County, CBID, etc.? Yes No

If yes, describe:

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Questions? Contact Dawn Michelle Foster, Redevelopment Director
Email: dmfoster@knoxvilletn.gov
Phone: 865-215-2607